UNADOPTED

Pollock Pines Elementary School District
Regular Meeting of the Board of Trustees
May 15, 2018 6:00 PM
Emigrant Trail Educational Center
Professional Development Centre

Call to Order

The meeting was called to order at 6:00 p.m. by Board President, Dennis Cullen in the Professional Development Centre at the Emigrant Trail Educational Center.

Present:
Dave Campbell
Dennis Cullen
Tom Griffin
Susan McVey

Absent:
Michael Bird

A. SPECIAL ORDER OF BUSINESS

A.1. Board of Trustees Student Recognition Award

The Board presented two students with the Board of Trustees Student Recognition Award. Dina Bunce, Pinewood Teacher, presented the award to Legend Cruz. Mrs. Bunce said that Legend represents everything that a student should be, a bucket filler, hard worker, positive and has supporting parents. Legend is curious about the natural world. Legend works extremely hard and always does her personnel best!

Kim Little, Principal at Sierra Ridge presented the award to Faith Pickett. Mrs. Little had the top 10 (Letterman’s Top Ten) on Faith:
10- The best gifts come in small packages, Faith came into the world at 13 oz.
9- She starts her day with laughter and a smile
8- She loves to read
7- She brings value and honor to her family
6– She keeps on going, she tries so hard and never gives up. She has a 3.8 GPA, and never underestimates the power of prayer
5- Once a friend, always a friend
4 – Reminds Mrs. Little to be herself- middle school is tough
3- Always makes good choices
2 – Has become more independent
1 – Lack of eyesight, but compensated by having a vision
Faith has a positive attitude that affects everyone she comes in contact with.
B. OPENING

No public comments were made.

B.1. Pledge of Allegiance

B.2. Adoption of the Agenda

Motion Passed: Passed with a motion by Susan McVey and a second by Dave Campbell.

Absent Michael Bird
Yes Dave Campbell
Yes Dennis Cullen
Yes Tom Griffin
Yes Susan McVey

C. PUBLIC COMMENT

Randy Head - Retired from Sierra Ridge after 18 years, started guitar club which has blossomed into a studio. There is a Learning Center and studio. Rocking on the Ridge is done yearly, this year was the 8th one. There are seven instructors in the club, each year we give a gift to someone who is a supporter of our club. We present the coveted ukulele. At this time, we would like to give a big thank you from all the students and instructors to Tom Griffin for all his support to the Guitar Club. Mr. Griffin thanked him for his time working with the students.

Mrs. Simpson mentioned that on Tuesday’s after school they have a Ukulele Club at Pinewood.

D. CONSENT AGENDA

Motion Passed: Passed with a motion by Susan McVey and a second by Dave Campbell.

Absent Michael Bird
Yes Dave Campbell
Yes Dennis Cullen
Yes Tom Griffin
Yes Susan McVey

D.1. Approval of Minutes of Regular Board Meeting of April 10, 2018

D.2. Approval of Contracts and Purchase Orders

D.2.a. Purchase Orders

D.2.b. Contracts

D.2. b.2. Approval of the AT&T Wide Area Network E-Rate Contract 2018-2019

D.3. Approval of Quarterly Report on Investments

D.4. Approval of Individual Services Agreements for Nonpublic, nonsectarian School/Agency Services: Guiding Hands School, Inc.


D.6. Approval of Individual Services Agreements for Nonpublic, nonsectarian School/Agency Services: Point Quest Education, Inc.

E. APPROVAL OF WARRANTS

Motion Passed:  Passed with a motion by Susan McVey and a second by Tom Griffin.
Absent Michael Bird
Abstain Dave Campbell
Yes Dennis Cullen
Yes Tom Griffin
Yes Susan McVey

F. CURRICULUM AND INSTRUCTION

F.1. Preview of Goals for Single Plan for Student Achievement for Pinewood Elementary and Sierra Ridge Middle School

F.1.a. Pinewood Elementary

Mr. Potter, PW Principal went over his SPSA PowerPoint presentation. He also mentioned that Horace Mann has donated tablets as awards. They have also donated two new bikes that are sitting in his office at this time. Mr. Potter mentioned that 13% of students get letters and phone calls to come to school. Love & Logic was introduced this year and has been successful. He also had the Love & Logic classes for the parents at PW. The feedback that came from the parents that attended was invaluable. Also worked on PBIS and having positive behavior at the school.
F.1.b. Sierra Ridge Middle School

Mrs. Little, SR Principal made the SR SPSA as basic as possible so that when Shannon Morgan comes in he can make it his own. She sat with the SR Site Council to prepare the SPSA. Mrs. Little went through the PowerPoint presentation. She mentioned that the attendance for SR the last two years has stayed around 95.5%. She is doing all she can to get that number to move. She also found out that when a student moves into our district with a suspension, we also get that suspension. Some ideas that came from staff was to get the Interact Club students in the picture more. Site Council spoke about the Music Program and the Sports Program at SR.

The information that came from the parent surveys was the yard duty supervision, requiring our classified staff to attend the PBIS training, at this time it is not mandatory for the classified staff to attend the training. Also, Love & Logic training came up. Mrs. Little thanked Mr. Griffin for his input on the Algebra class. At this time, SR will be offering an Algebra I class next year. They already have 28 students recommended for the class. The biggest struggle is the 9 kids that need to choose between choir and Algebra I. Mrs. Little sent a letter home so families can discuss.

Robyn Axline, SR Teacher, brought a book, “Culture of Kindness” that she uses in her class. Every student in Ms. Axline’s class was engaged when she was presenting the lesson. Mrs. Little purchased the book for all the staff next year. She hopes that each grade level will use the lessons in the book.

Mrs. Little would like more enrichment and acceleration opportunities for the SR students. She loves the guitar club and the teachers that stay after work to work with the students. There is also a coding class, and other after school classes that teachers stay and teach to help students.

Mary Jo from EDCOE is coming to work with the SR staff on Love & Logic. The ELA Performance Indicators on the Dashboard shows that the students did amazing. They were all prepared for the test. As we look to a year from now, the students should reach and exceed the results by 10 points. Math dropped nearly 19 points. Mrs. Little thanked Mr. Atkins for the Wednesday early release time. It is working out great. The math collaboration has been amazing this year. PW will be joining the Rural Professional Learning Network. The common focus in K-8 is math. They will be incorporating the EDI practices. Mrs. Little would also like to purchase a class set of novels for next year.

Question:

Mr. Tom Griffin- “Does the Boys & Girls club tie into your school plan?” SR is not homework heavy. There is a photo math app- will take a picture of the problem and it tells them the answer and how to get there. Mrs. Little does
work with Mrs. Roy at Boys & Girls club. Mrs. Roy has all the programs and textbooks if needed for their Power Hour.

F.2. LCAP Update

Mr. Atkins went over the LCAP. He mentioned that he is focusing on three main goals. He would like to see the actions that relate to the School Site Plans, the Dashboards, and the Level 2 Technical Assistance on suspension rates. The actions on the LCAP will mirror the school plans. The LCAP will be coming in the June for public comments and the second June Board meeting for approval.

G. FINANCE AND BUSINESS

Mrs. Clark is working on the budget for the next Board meeting.

H. BOARD POLICIES AND ADMINISTRATION

H.1. Second Reading of New, Amended, Deleted Board Policies, Administrative Regulations and Board Bylaws: March 2018

Motion Passed: Passed with a motion by Susan McVey and a second by Dave Campbell.

Absent Michael Bird
Yes Dave Campbell
Yes Dennis Cullen
Yes Tom Griffin
Yes Susan McVey

H.2. Adoption of Resolution No. 2017-2018-08, delegating authority to the Superintendent to approve all necessary appropriation transfers in the year end closing process

Motion Passed: Passed with a motion by Susan McVey and a second by Dave Campbell.

Absent Michael Bird
Yes Dave Campbell
Yes Dennis Cullen
Yes Tom Griffin
Yes Susan McVey

H.3. Approval of Resolution No. 2017-2018-09, Declaring an Election Be Held in its Jurisdiction Consolidation with Other Districts Requesting Election Services

Motion Passed: Passed with a motion by Susan McVey and a second by Dave Campbell.

Absent Michael Bird
I. PERSONNEL

I.1. Approval of Temporary Employment of Antionette Durda, PW Paraprofessional - Special Education, effective April 16, 2018 - May 31, 2018, 4.75 hrs./day

Motion Passed: Passed with a motion by Susan McVey and a second by Dave Campbell.

Absent Michael Bird
Yes Dave Campbell
Yes Dennis Cullen
Yes Tom Griffin
Yes Susan McVey

I.2. Approval of Temporary Employment of Lenna Hutto, PW Yard Duty - effective April 11, 2018 - June 8, 2018, 15 mins/day

Motion Passed: Passed with a motion by Susan McVey and a second by Dave Campbell.

Absent Michael Bird
Yes Dave Campbell
Yes Dennis Cullen
Yes Tom Griffin
Yes Susan McVey

I.3. Approval of Change of Employment- Chelsea McClellan, Teacher, effective July 1, 2018, .50 FTE

Motion Passed: Passed with a motion by Susan McVey and a second by Dave Campbell.

Absent Michael Bird
Yes Dave Campbell
Yes Dennis Cullen
Yes Tom Griffin
Yes Susan McVey
I.4. Approval of Employment of Shannon Morgan, Sierra Ridge Principal, effective June 25, 2018, 1.0 FTE

Motion Passed: Passed with a motion by Susan McVey and a second by Dave Campbell.

Absent Michael Bird
Yes Dave Campbell
Yes Dennis Cullen
Yes Tom Griffin
Yes Susan McVey

Mr. Atkins introduced Mr. Shannon Morgan and gave him some time to speak. Mr. Morgan is excited about working up here with our students and staff. He thanked Mrs. Little for setting up the SR School Plan. He thanked his family for coming and supporting him. He is excited to be part of the Pollock Pines ESD family.

Motion Passed: Passed with a motion by Susan McVey and a second by Dave Campbell.

Absent Michael Bird
Yes Dave Campbell
Yes Dennis Cullen
Yes Tom Griffin
Yes Susan McVey

I.5. Approval of Employment of Kim Eggerton, Sierra Ridge Teacher, effective July 1, 2018, 1.0 FTE

Motion Passed: Passed with a motion by Susan McVey and a second by Dave Campbell.

Absent Michael Bird
Yes Dave Campbell
Yes Dennis Cullen
Yes Tom Griffin
Yes Susan McVey

I.6. Approval for Donation of Catastrophic Leave for Sandra Green (BP 4161.9)

Motion Passed: Passed with a motion by Susan McVey and a second by Dave Campbell.

Absent Michael Bird
Yes Dave Campbell
Yes Dennis Cullen
Yes Tom Griffin
Yes Susan McVey
I.7. Adoption of Declaration of Need for the Fully Qualified Educators (CCTC CL-500) as it may pertain to staffing need in 2018-2019

**Motion Passed:** Passed with a motion by Susan McVey and a second by Dave Campbell.

Absent Michael Bird

Yes  Dave Campbell  
Yes  Dennis Cullen  
Yes  Tom Griffin  
Yes  Susan McVey

I.8. Approval of Annual Statement of Need for 2018-2019

**Motion Passed:** Passed with a motion by Susan McVey and a second by Dave Campbell.

Absent Michael Bird

Yes  Dave Campbell  
Yes  Dennis Cullen  
Yes  Tom Griffin  
Yes  Susan McVey

J. STAFF REPORTS AND ANNOUNCEMENTS

The Principals and Transportation Director had submitted written reports of activities and programs at their sites.

They also reported on the following:

J.1. Pinewood Elementary School

Kevin Potter – PW Principal reported on the following:

- Lots of testing going on
- Coloma went well
- Third grade went down for farm day, very busy and exciting day. Farm Days was held at the fairgrounds. Mr. Monsma was there to welcome us. Joanie Brown was there as well.
- Moving towards the end of the school year.
- Finalizing the ACE program – getting prepared for open house. Invited the Board members to attend. PW has a phenomenal group of teachers.
- Hats off for the staff in helping the students, they inspire me daily.
J.2. Sierra Ridge Middle School

Kim Little – Sierra Ridge Principal reported on the following:

- Mr. Morgan’s number 1 fan is Mrs. Little’s daughter!
- It has been a great 4 years at SR. She became principal of the school when these students came in as 5th graders.
- Have another banner to add to our collection. The Cross Country banner went up in the gym.
- SR swept the 38th Annual Spelling Bee- not one word was missed in Divisions III and IV.
- Mrs. Little brought the SR diplomas for the Board to sign.
- Asked if they were interested in chaperoning the dance.

J.3. Transportation

K. SUPERINTENDENT'S REPORTS, ANNOUNCEMENTS, AND COMMUNICATIONS

Mr. Atkins reported on the following:

- Construction at PW is going well. They are on schedule. Mr. Atkins thanked the teachers and staff for their patience as the construction is going on, especially when they were cutting through the cement with the dust and noise.
- Mr. Atkins recognized the Board as we do the teachers and classified staff. He gave each Board member a bag that had the staff appreciation gifts in it. We recognize all staff together. This year we tied the theme with our Wellness Program.

L. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

L.1. Future Board Agenda Topics

No future Board agenda.

L.2. Other Board Member Reports

Mr. Griffin reported on the Hearts and Mind grants. Both he and Mrs. Sue McVey are on the committee. PPESD turned in more applications than any district in the county. Six PPESD teachers received grants, $14,500 between all of them

Mr. Cullen gave copies of letter that he received to all the board members and they will discuss at the next board meeting. The letter ties in with the LCAP and School Site Plans.
M. PUBLIC COMMENT PERIOD REGARDING CLOSED SESSION ITEMS

There were no comments on any closed item that will be heard.

At 7:25 p.m. a brief break was held prior to Closed Session.

N. CLOSED SESSION

Started Closed session at 7:27 p.m.

   N.1. Conference with labor negotiator (G.C. 54957.6) - Agency Negotiator: Pat Atkins

   N.2. Public Employee Performance Evaluation (G.C. 54957) - Superintendent

 Ended Closed Session at 8:27 p.m.

Open Session started at 8:27 p.m.

O. ACTIONS FROM CLOSED SESSION

No Actions from Closed Session

P. ADJOURNMENT

Meeting was adjourned at 8:28 p.m.

Motion Passed:  Passed with a motion by Susan McVey and a second by Dave Campbell.

Absent Michael Bird

Yes Dave Campbell
Yes Dennis Cullen
Yes Tom Griffin
Yes Susan McVey

APPROVED:

____________________________________
J. Dennis Cullen, President

Date: __June 12, 2018____________________

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Pat Atkins, Superintendent